Organisation & Methodology

**To be completed by the tenderer separately**

Please provide the following information:

# Methodological description of the trainings

* Description of agenda of each of two days of training. Methods to be used during the trainings. Learning outcomes what every participant will achieve.

# Technical description of the trainings

* Description of Venue and Equipment, Description of catering (light lunch and coffee breaks), Description of handouts what every participant will receive.

# Previous Experience

* List of previous similar assignments realized by the Contractor with short description and data of reference person from the organization to which services were rendered.